

## **DISTRICT COMMITTEE CHAIRPERSONS**

**Correctional Facilities Chairperson, Public Information / Cooperation with Professional Community, Literature Chairperson, Bridging the Gap/Treatment Chairperson, Newsletter, Bilingual, and GRAPEVINE Chairperson (Amended Dec. 2009)**

### **1. QUALIFICATIONS:**

- A. All committee chairpersons should have sufficient sobriety (usually 2-4 years). (Amended Oct. 2008)
- B. Each chairperson should be willing to state qualifications to serve as a chairperson. (Amended Oct. 2008)
- C. Each chairperson should be highly motivated, possessing the time and energy to perform the duties well. (Amended Oct. 2008)
- D. Each chairperson should attempt to keep an actual committee and not attempt to serve alone. For example: The CF Chairperson has a committee to assist him/her. (Amended Oct. 2008)

### **2. FUNDING AND WORKSHOPS:**

- A. A Committee Chairperson should attend District Meetings to inform District 2 about a need for funding or scheduling a workshop.
- B. Provided sufficient funds exist in the general fund, District 2 will provide financial support so that the Correctional Facilities Chairperson and the Public Information/Cooperation With the Professional Community Chairperson may attend the Area 68 Conference related to their specific position. (Amended Oct. 2008)
- C. Requests made by committees or by officers for any AA expense must be voted upon by the GSRs, Committee Chairpersons and District Officers. (Amended Dec. 2009)
- D. GSRs, Committee Chairpersons and District Officers must approve scheduling and funding of an Area 68 Workshop Assembly, or Conference hosted by District 2. (Amended Dec. 2009)

**In case of a tie vote by the GSRs, Committee Chairpersons and District Officers, the DCM will cast a tie breaking vote. (Amended Dec. 2009)**

### **3. COMMITTEES' LITERATURE EXPENSES:**

- A. All requests will be considered. However, District 2 is committed to equally assisting all of the committees. Consideration must be given to the expense of attendance to Area 68 functions by the DCM. These funds should be appropriated by the Treasurer before considering any major literature donations to the committees.
- B. Committees may graciously accept donations of literature from the AA groups or from AA members; however groups must be informed that since District 2 funds all committees are on an as needed basis, the groups' contributions to District 2 from their excess funds would be more in accordance with the Seventh Tradition and the recommendations by the General Service Conference.
- C. All funds or literature earmarked for a specific committee will only be used as such.

### **4. FOCUS OF COMMITTEE CHAIRPERSONS:**

- A. The committees are asked to focus on informing the public and facilities about "What AA is and What AA is Not". Committee Chairpersons should always remember that they are liaisons between AA and the facilities.
- B. Attendance at District 2 functions is expected so that the AA Community can get to know whom to call when they want to assist on a committee or when a group needs information or assistance with a particular problem involving a facility, etc.

### **5. COMMITTEE CHAIRPERSON'S RESPONSIBILITIES AND COMMUNICATION:**

- A. Attends District 2 Meetings and Workshops. (CF chairperson and PI/CPC chairperson are expected to attend the Area 68 conferences related to their chairperson positions.) If a committee chairperson is absent three consecutive district meetings or fails to perform duties, he/she will be removed from office by a 2/3 vote of the GSRs, Committee Chairpersons and District Officers and a new chairperson will be selected with a simple -majority vote of the GSRs, Committee Chairpersons and District Officers. (Amended Dec. 2009)
- B. Reports activities and projects of the committee at District meetings. If the Chairperson must be absent, an alternate should give the report.

- C. Provides your name and address to the District Secretary and DCM.
- D. Submits all fliers to the DCM for approval of information and to determine potential conflicts with other activities.
- E. Informs the District membership how the committee serves each groups needs. The DCM and GSRs will assist and encourage each committee chairperson in informing the groups about the existence of committees and their services.
- F Uses literature from GSO that is relevant and pertinent to committees.

**6. COMMITTEE CHAIRPERSONS GIVE REPORTS AT EACH DISTRICT 2 MEETING:**

- A. Reports should be concise and informative. Areas of discussion are:
  - 1) What the committee is doing
  - 2) What the committee is planning
  - 3) What the committee needs
  - 4) Where the committee meets and how often
  - 5) Name, address, phone number, and e-mail address of  
Committee  
Chairperson.

*A vote by District 2 GSRs, Committee Chairpersons and District Officers is required to amend or delete any Committee Chairperson's Procedures.*  
(Amended Dec. 2009)